

**Tiverton Library Services
Board of Trustees Meeting
July 28, 2010
Minutes**

Trustees/Director Attending:

**Barbara Donnelly
Ann Grealish-Rust (Director)
Lee Hoyer
Maureen Morrow
Colin Robinson
Jennifer Theroux
Duke McCann (emeritus)**

The Meeting was called to order at 7:00 PM

Agenda Items:

- 1. Review and approval of minutes from meeting of June 30, 2010**
- 2. Treasurer's Report**
 - A. Report approved and placed on file**
 - B. The Essex Endowment balance as of June 30, 2010 was \$382,292**
 - C. The Citizen's Bank account was closed.**

D. A motion was made and seconded to pay Donald Power Associates for the amended architectural plans. Motion passed unanimously.

3. Union Library Association Report

Ed Parr and Lee Hoyer plan to meet on 7/29 with the Union Board to solicit their views re: new library plans.

4. Friends of the Tiverton Library

Lee Hoyer reported that the Friends may postpone their annual meeting until October so that they can find a guest speaker who can “kick off” their year-long Membership Drive.

5. Building Committee

Lee Hoyer reports that the architects have completed work on plans which now include a sufficient level of detail for cost estimation. They have received cost estimates from two firms. At the August 11th Building Committee meeting, Douglas will present the redrawing with reduced square footage and these estimates.

Ed Parr met with the Committee to review the communication strategy to be employed among the various library groups. A

monthly newsletter will be the key to this strategy, the first of which was sent out to all members last week. One decision that must be reached soon is which drawings/renderings DPA will provide for the capital campaign.

6. The Library Foundation

The Foundation met at The Sakonnet Bay Manor with O'Toole and Parr to review renderings of logo to be used on capital campaign and marketing materials. Dan Barry provided members with his plan to review, although he was unable to attend this meeting. Dan continues to meet with potential donors.

7. Director's Report

- 1. Ann Grealish-Rust reported that the summer reading program was featured in an article in the Newport Daily News.**
- 2. FEMA application completed. If accepted, 75% of insurance deductibles related to March flood damage will be reimbursed plus any costs of litigation. 4500 items were lost in the flood; all priced by Ann.**
- 3. She is working on a disaster plan which must be completed by September 1.**
- 4. A Felag grant helped pay for salaries for extra summer staff.**
- 5. A Gates Foundation grant will pay for 5 computers in September.**
- 6. Ed Parr met with the staff regarding the marketing of the new**

library.

7. Various repairs, including the repair/replacement of the broken bench on lawn of library were reported.

8. An inventory of all equipment has been completed.

8. Old Business

Lee Hoyer and Greg Jones have completed an inspection of Essex Library and developed and prioritized a list of repairs. Ann is to get estimates for some of these this week.

9. Other Business

None

10. New Business

None

The meeting was adjourned at 8:15 PM

The next meeting is September 1, 2010 at Essex Library at 7:00 PM

Respectfully submitted,

Maureen Morrow